

BOAT04: BEES ASSESSMENT RECORD - Safely operate a boat < 7.5 m

Inductee: I have received a detailed induction on the skills and procedures necessary to operate BEES research boats up to 7.5 m, and that I believe I am competent to do so. I have been assessed, and agree that I am competent, in the skills outlined below. I understand my responsibilities and obligations in relation to them.

Inductee name:	Staff/Student #:
Signature:	Boat licence type:
Date:	Boat used:

Inductee and Assessor to initial the skills and knowledge in which competence has been demonstrated. Inductees can arrange further training opportunities in which to address any gaps in competency including inductions to other BEES or SIMS boats and for refresher training.		
Demonstrated skills and knowledge	Inductee	Assessor
Knowledge of the Safety Management System and able to identify and discuss hazards. Learner has read the current BEES risk management form for boat operations.		
Describe the University Policy on drugs and alcohol relevant to vehicle use.		
Describe the University policy on reporting hazards and incidents: Harm2Zero		
The pre-departure and onsite risk assessment form is completed.		
The pre-departure maintenance and equipment check is completed.		
Provide a pre-trip briefing to crew, including maintaining stability of the boat.		
Locate and don a life jacket and explain BEES policy and NSW legislation		
Safety equipment is identified and the use of safety items explained.		
Boat is manoeuvred safely according to conditions and in accordance with water traffic regulations. Collision avoidance techniques are applied.		
Communicate effectively with crew (launching, retrieving, docking, anchoring)		
Boat, environment, and personnel are monitored at all times.		
Operation of the boat is carried out at all times in accordance with relevant legislation, recognised regulations and rules.		
Impact of boat use on others and the environment is considered.		
Operate the GPS-depth sounder, correctly read and use the compass.		
Radio operations; logging in and out with Marine Rescue		
Hazards and conditions are identified and taken into account in navigating the boat.		
Anchoring: set and monitored according to prevailing and forecast conditions, retrieved and securely stowed.		
Navigational aids and landmarks are used to monitor boat position whilst at anchor.		
Use of dive flag, safety line, and safety of people in the water.		
Perform drills: emergency stop, MOB, prepare abandon ship, fire, breakdown		
Post trip boat care.		

Assessor: _____ Comments/Restrictions: _____
 Sign-date: _____